

भा.कृ.अ.प.-केंद्रीय आलू अनुसंधान संस्थान
शिमला-171001(हि.प्र.)
ICAR-Central Potato Research Institute
Shimla- 171 001 (HP).

सं.एफ.7-37/2011/स्था .1/

दिनांक 28 जुलाई, 2023

कार्यालय आदेश

सक्षम प्राधिकारी द्वारा कार्यालय आदेश संख्या सं.एफ.7-37/2011/स्था/2759 दिनांक 09.02.2023 का अधिक्रमण करते हुए, निम्नानुसार विभिन्न समितियों हेतु आदेश पारित किए जाते हैं :

OFFICE ORDER

In supersession of office order F.No.7-37/2011/Estt./2759 dated 09.02.2023 the competent authority has pleased to order of different committees as per details hereunder :

(1) Institute Transfer Committee

1.	Director	Chairman
2.	CAO/Head of Office	Member
3.	Head, Crop Production Div.	Member
4.	Head, CPB & PHT Div.	Member
5.	Head, Plant Protection Div.	Member
6.	Finance & Account Officer/Head of Finance	Member
7.	Dr. (Smt.)Tanuja Buckseth, Scientist, CI &ST Div.	Member
8.	Sh. Joginder Singh Thakur, AO/Mrs. Poonam Sood, AAO(Estt.)	Member Secretary

(2) Grievance Redressal Committee

1.	Director	Chairman
2.	CAO/Head of Office	Member
3.	Dr. Ashwani Kumar Sharma, Principal Scientist, Kufri-Fagu Unit	Member
4.	Dr. Yogesh Gautam, Principal Scientist, Crop Production Div.	Member
5.	Finance & Accounts Officer/ Head of Finance	Member
6.	Dr. Aarti Bairwa, Sr.Scientist, Plant Protection Division	Member
7.	Sh. Naresh Chand, Tech. Officer & Secretary (SWA)	Member
8.	Sh. Sheesh Ram, Technical Officer, CI&ST Div.	Member
9.	Sh. Sachin Kanwar, Asstt, PME Cell	Member
10.	Smt. Poonam Sood, AAO (Estt.)	Member Secretary

(3) Institute Canteen Committee+GH Maintenance Committee

1.	Sh. Joginder Singh Thakur, AO	Chairman
2.	Dr. Kailash Chander Naga, Scientist, Plant Protection Div.	Member
3.	Smt. Tarvinder Kochhar, CTO, Plant Protection Div.	Member
4.	Smt. Shashi Bala Thakur, PS to CAO	Member
5.	Sh. Nand Lal, LDC, CPRI, Canteen	Member
6.	Sh. Amar Nath, SSS, A&A Section	Member
7.	Sh.Naresh Kumar Sharma, Tech. Officer, Plant Protection Div.	Member Secretary

Contd.P.2/-

(4) **Honorarium Committee**

1.	Dr. Sanjeev Sharma, PS & Head, Plant Protection Div.	Chairman
2.	CAO/Head of Office	Member
3.	Finance & Accounts Officer/Head of Finance	Member
4.	Sh. Rajdeep Bux, Asstt. Chief Tech. Officer, Library Sec.	Member
5.	Dr. Ravinder Kumar, Sr.Scientist, Plant Protection Div.	Member
6.	Dr.(Smt.) Sumita Sharma, Asstt. Chief Tech.Officer, CI &ST .Div.	Member
7.	Smt. Babli Bhawani, AAO (B&C)	Member Secretary

(5) **Wrappers/Bottles-Disposal Committee**

1.	Dr. Vinay Sagar, Principal Scientist, Plant Protection Div.	Chairman
2.	Dr. Dharmendra Kumar, Scientist, CPB &PHT Div.	Member
3.	Sh.D.P. Gautam, Tech.Officer, Social Science Div.	Member
4.	Smt. Asha Thakur, Sr.Tech. Officer., CPB& PHT Div.	Member
5.	Sh.Naresh Kumar, TO, CI & ST Div.	Member
6.	Smt. Babli Bhawani, AAO (B&C)	Member Secretary

(6) **Managing Committee of ICAR Staff Welfare Fund Scheme**

1.	Dr. Jagdev Sharma, PS & Head, Crop Production Div.	Chairman
2.	CAO/Head of Office	Member
3.	Finance & Accounts Officer/Head of Finance	Member
4.	Sh. Chandan Maharana, Scientist, Plant Protection Div.	Member
5.	Secretary, IJSC (SS)	Member
6.	Smt. Shruti Gupta, Sr.TO, CI & ST Div.	Member
7.	Sh. Padam Dev, SSS, Director Cell	Member
8.	Sh. Joginder Singh Thakur, AO/Smt. Poonam Sood, AAO(Estt.)	Member Secretary

(7) **Sports Committee**

1.	Dr. Som Dutt, Principal Scientist, CPB& PHT Div.	Chairman
2.	Sh. Chander Prakash. Finance & Accounts Officer	Member
3.	Sh. Joginder Singh Thakur, Admn. Officer	Member
4.	Sh. Ajit Singh, Sr. Tech. Asstt, Kufri-Fagu Unit	Member
5.	Sh. Surinder Paul, Sr. Technician, Plant Protection Div.	Member
6.	Sh. Sheesh Ram, Tech. Officer, CI & ST Div.	Member
7.	Smt. Shyam Lata Beakta, Asstt. (Estt.)	Member
8.	Sh. Sachin Kanwar, Asstt.,PME Cell	Member Secretary

(8) **Institute Varieties Release Committee**

1.	Director	Chairman
2.	I/C AICRP(Potato), CPRI, Shimla	Member
3.	Head, Crop Production Div.,	Member
4.	Head, CPB & PHT Div.	Member
5.	Head, Plant Protection Div.,	Member
6.	PI,(DUS Project), CPRI, Shimla	Member
7.	Head, CI & ST Division, CPRI, Shimla	Member Secretary

(9) **Prevention of Sexual Harassment at work place Committee**

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| 1. Dr. Dalamu, Sr. Scientist, Kufri-Fagu unit | Chairman |
| 2. Dr. Vinay Sagar, Principal Scientist, Plant Protection Div. | Member |
| 3. Dr. Salej Sood, Sr. Scientist, CI & ST, Div. | Member |
| 4. Dr. Tanuja Buckseth, Scientist, CI & ST, Div. | Member |
| 5. Smt. Asha Thakur, Sr. Tech. Officer, CPB& PHT Div.. | Member |
| 6. Smt. Shashi Bala Thakur, PS, CAO Cell | Member |
| 7. Smt. Bimla Thakur, (Member Outside from NGO) | Member |
| 8. Smt. Poonam Sood, AAO(Estt.) | Member Secretary |

For help of the above committee the following representative are nominated for CPRI Regional Stations.

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| 1. Dr. Babita Chaudhary, Principal Scientist | Modipuram |
| 2. Dr. Ratna Preeti Kaur, Sr. Scientist | Jalandhar |
| 3. Dr. Sarala Yadav, Sr. Scientist | Patna |
| 4. Dr.(Smt.) Clarissa Challam, Scientist | Shillong |
| 5. Smt. Divya K Lakshmanan, Scientist | Ooty |
| 6. Dr. Murlidhar J Sadawarti, Sr. Scientist | Gwalior |

(10) **Works Committee**

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| 1. Dr. Vinod Kumar, PS & Actg. Head, CI & ST Div. | Chairman |
| 2. Dr. Som Dutt, Principal Scientist, CPB & PHT Div. | Member |
| 3. Dr. Vikas Mangal, Scientist, CI & ST Div. | Member |
| 4. Sh. Santosh Kumar, Asstt. Chief Tech. Officer, Eng. Sec. | Member |
| 5. Sh. Kana Singh Chauhan, ACTO, Eng. Sec. | Member |
| 6. Sh. Chander Prakash, Finance & Accounts Officer | Member |
| 7. Smt. Meena Verma, AAO(W&C) | Member Secretary |

(11) **Cultural Committee**

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| 1. Dr. Anil Kumar Choudhary, Sr. Sci, Crop Prod. Div. | Chairman |
| 2. Dr. Salej Sood, Sr. Scientist CI & ST, Div. | Member |
| 3. Smt. Meena Verma, AAO(W&C) Sec. | Member |
| 4. Sh. Naresh Kumar Sharma, TO, Div. of PP (Farm Management Unit). | Member |
| 5. Ms. Vandana Parmar, Technician, CPB & PHT Div. | Member |
| 6. Sh. Sachin Kanwar, Asstt. PME cell. | Member |
| 7. Sh. Naresh Chand, Tech. Officer, CI & ST Div. | Member |
| 8. Sh. Ashwani Gupta, Secretary (IJSC) | Member |
| 9. Sh. Parvesh Jassal, Asstt. Chief Tech. Officer, CI & ST Div. | Member Secretary |

(12) **Institute Committee on welfare of SC/ST Staff:**

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| 1. Dr. Vinod Kumar, PS & Actg. Head, CI & ST Div. | Chairman & Nodal Officer |
| 2. Dr.(Ms.) Aarti Bairwa, Sr. Scientist, Plant Protection Div. | Member |
| 3. Sh. Santosh Kumar, Asstt. Chief Tech. Officer, Eng. Sec. | Member |
| 4. Smt. Babli Bhawani, AAO(B&C), Sec. | Member |
| 5. Sh. Rakesh Kumar Patyal, Sr. Tech. Officer, Plant Protection Div. | Member |
| 6. Smt. Manjeet, Skilled Support Staff, CPB & PHT Div. | Member |

(13) **Purchase Advisory Committee**

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| 1. Dr. Sanjeev Sharma, PS & Head, Plant Protection Div. | Chairman |
| 2. Dr. Jagdev Sharma, PS & Head, Crop Production Div. | Member |
| 3. Dr. Salej Sood, Sr.Scientist, CI & ST. Div. | Member |
| 4. Dr. Dharmendra Kumar, Scientist, CPB&PHT Div. | Member |
| 5. Dr. Pynbianglang Kharumnuid, Scientist, Social Sci., Div. | Member |
| 6. Incharge, Engineering Section | Member |
| 7. Sh. Chander Prakash, Finance & Accounts Officer | Member |
| 8. Smt. Meena Verma, AAO(S&P) | Member Secretary |

(14) **Library Committee**

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| 1. Director, ICAR-CPRI, Shimla | Chairman |
| 2. Dr. Som Dutt, Principal Scientist, CPB & PHT Div, | Member |
| 3. Dr. Sanjeev Sharma, PS & Head, Plant Protection Div. | Member |
| 4. Dr. Jagdev Sharma, PS & Head, Crop Production Div. | Member |
| 5. Dr. Ajay Kumar Thakur, Sr. Scientist, CI & ST. Div. | Member |
| 6. Head of Administration | Member |
| 7. Sh. Chander Prakash, FAO/Head of Finance | Member |
| 8. Sh. Rajdeep Bux, Asstt. Chief Tech. Officer, Library Sec. | Member Secretary |

(15) **Weeding Out Committee**

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| 1. Dr. Vinay Sagar, Principal Scientist, Plant Protection Div. | Chairman |
| 2. Dr. Vinod Kumar, PS & Actg. Head, CI & ST Div. | Member |
| 3. Sh. Chander Mohan Bist, ACTO, Officer, CI & ST Div. | Member |
| 4. Sh. Chander Prakash, FAO/Head of Finance | Member |
| 5. Smt. Poonam Sood, AAO (Estt.) | Member Secretary |

(16) **Purchase of proprietary items**

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|---|------------------|
| 1. Dr. Jagdev Sharma, PS & Head, Crop Production, Div., | Chairman |
| 2. Dr. Sanjeev Sharma, PS & Head, Plant Protection, Div., | Member |
| 3. Dr. Dinesh Kumar, PS & Head, CPB & PHT, Div., | Member |
| 4. Smt. Meena Verma, AAO(S&P) | Member Secretary |

सभी समितियों की कार्यवाही समिति/परिषद/भारत सरकार के दिशा-निर्देशों के अनुसार ही की जाएगी। यह आदेश सक्षम प्राधिकारी महोदय की अनुमति से जारी किए जा रहे हैं।

Action in all the Committees will be taken as per guide-lines of Committees/Council/Govt. of India. This is being issued with the approval of the Competent Authority.


29.7.23
सहायक प्रशासनिक अधिकारी (स्था)
Asstt. Admn. Officer(Estt.)

वितरण :

1. सभी अधिकारियों/कर्मचारियों को उनके नियंत्रण अधिकारियों के माध्यम से।
2. परियोजना समन्वयक, केन्द्रीय आलू अनुसन्धान संस्थान, शिमला।
3. संभागाध्यक्ष, फसल सुधार एवं बीज तकनीकी संभाग/ फसल उत्पादन संभाग / पौध संरक्षण संभाग / सामाजिक विज्ञान संभाग तथा फसल वैदिकी, जीव रसायन एवं फसलोत्तर तकनीकी संभाग, केन्द्रीय आलू अनुसन्धान संस्थान, शिमला।
4. अध्यक्ष, केन्द्रीय आलू अनुसन्धान संस्थान, क्षेत्रीय केन्द्र, जालन्धर।
5. अध्यक्ष (कार्यकारी), केन्द्रीय आलू अनुसन्धान संस्थान, क्षेत्रीय केन्द्र, मोदीपुरम/ जालन्धर।
6. प्रभारी वैज्ञानिक, केन्द्रीय आलू अनुसन्धान केन्द्र, पटना, ग्वालियर, शिलौंग, ऊटी एवं कुफरी-फागू ईकाई।
7. वित्त एवं लेखा अधिकारी, केन्द्रीय आलू अनुसन्धान संस्थान, शिमला।
8. मुख्य प्रशासनिक अधिकारी/ प्रशासनिक अधिकारी, केन्द्रीय आलू अनुसन्धान संस्थान, शिमला।
9. उप निदेशक(राजभाषा) केन्द्रीय आलू अनुसन्धान संस्थान, शिमला।
10. श्री जोगिंदर सिंह ठाकुर, प्रशासनिक अधिकारी, केन्द्रीय आलू अनुसन्धान संस्थान, शिमला।
11. श्रीमती पूनम सूद, सहायक प्रशासनिक अधिकारी (स्थापना)/श्रीमती मीना वर्मा, सहायक प्रशासनिक अधिकारी (कार्य एवं अनुबन्ध) एवं (भण्डार)/ श्रीमती बबली भवानी, सहायक प्रशासनिक अधिकारी (बिल एवं कैश), केन्द्रीय आलू अनुसन्धान संस्थान, शिमला।
12. डॉ. योगेश गौतम, प्रधान वैज्ञानिक एवं प्रभारी, कृषि ज्ञान प्रबन्धन ईकाई (AKMU), केन्द्रीय आलू अनुसन्धान संस्थान, शिमला को इस आशय के साथ कि उक्त कार्यालय आदेश को संस्थान की वेबसाईट पर अपलोड करवाने की कृपा करें।
13. प्रभारी, पुस्तकालय/पी.एम.ई. प्रकोष्ठ/राजभाषा/ कैन्टीन/श्रम (अपर/लोअर लैब)/अभियन्त्रण, केन्द्रीय आलू अनुसन्धान संस्थान, शिमला।
14. निदेशक महोदय के प्रधान निजी सचिव एवं मुख्य प्रशासनिक अधिकारी महोदय के निजी सचिव को सूचनार्थ।

Distribution:

1. All the above listed officers/officials (Through their controlling officers).
2. Project Coordinator, AICRP(P), CPRI, Shimla.
3. All the Heads of the Divisions: Crop Improvement & Seed Technology /Crop Production/Plant Protection / Social Science /CPB&PHT, CPRI, Shimla.
4. The Head, CPRS, Jalandhar.
5. The Head(A), CPRI, Modipuram.
6. The Scientist Incharge, CPRS, Patna, Gwalior, Shillong, Muthurai & ,Kufri-Fagu Unit.
7. The Finance & Accounts Officer, CPRI, Shimla.
8. The Chief Admn. Officer/Administrative Officer, CPRI, Shimla.
9. Deputy Director(OL), CPRI, Shimla.
10. Sh. Joginder Singh Thakur, Administrative Officer, CPRI, Shimla.
11. Smt. Poonam Sood, AAO, (Estt.)/ Smt. Meena Verma, AAO (W&C) and (Store & Purchase) and Smt. Babli Bhawani, AAO (Bill & Cash),CPRI, Shimla.
12. Dr. Yogesh Gautam, Principal Scientist and Incharge, AKMU, CPRI, Shimla with the request to kindly upload the same on the Institute Website.
13. Incharge, Library/ PME Cell/ Hindi Section/ Canteen/Labour(Upper/Lower)/ Engg. Section, CPRI, Shimla.
14. PPS to Director/PS to the Chief Admn. Officer, CPRI, Shimla.

Nam
28.7.23

सहायक प्रशासनिक अधिकारी (स्था)
Asstt. Admn. Officer(Estt.)